

Park Elementary

(706) 628-4997
(706) 628-5413

Park is the Place to Be

13185 U.S. Hwy 27 North
Hamilton, GA 31811

Dr. Allyson Douthit
Principal

Mrs. Julie McCoy
Assistant Principal



Mrs. Amanda Theus
Assistant Principal

Mrs. Emily Henderson
Counselor

July 26, 2023

Park Families,

Welcome to the 2023-2024 school year! The first day is Tuesday, August 8, 2023, and we are thrilled to have our students back on campus. To prepare, we want to provide you with information that will address frequently asked questions and outline daily school procedures for the year ahead!

Also, for **free school supplies** and several resources, this Saturday, July 29, please plan to take advantage of the HCSD “One Stop Shop” Community Resources Fair, from 9 a.m. to 1 p.m. at the Harris County Community Center. The purpose of the event is to benefit you, our HCSD families and their students.

Important Information:

Plan to attend our **Sneak-a-Peek** on Friday, Aug. 4, from 4 p.m. to 6 p.m. Please park and enter through the cafeteria doors on the north side of the school. Families are welcome to make their way to classrooms and meet teachers, paraprofessionals, and support staff. You will find tables where you can sign up for:

- [PTO \(Parent Teacher Organization\)](#)
- ASEP (After School Enrichment Program) – form in Parent Portal
- CarriderPro (for car riders only)
- Bus Transportation requests – form in Parent Portal
- [School Nutrition Free and Reduced Meals](#)
- [EZSchool Pay](#)

You also will be able to:

- Speak with the counselor, parental engagement coordinator, and representatives from Harris County Family Connection
- Drop off student medications and speak with the school nurse
- Visit additional tables that provide information as well as purchasing options. They will accept cash and check, so come prepared
- Turn in completed Title I summer workbooks

ALL students must complete a nutrition form and the HCSD Behavior and Attendance handbook acknowledgment sheet.

Daily School Procedures

School Day Times:

Arrival: 7:20 a.m. to 8 a.m.
Breakfast served: 7:20 a.m. to 7:55 a.m.
Students are considered late at 8:01 a.m.
Beginning of instructional day: 8 a.m.
Latest time for early check: 2 p.m.
Car dismissal: 2:30 p.m. to 2:55 p.m.
Bus dismissal: 3 p.m.

Accompaniment:

All students will enter the school building independently under the supervision of multiple hallway monitors. In adherence to district policy, **ONLY Pre-K students** during the first five days of school have the option of accompaniment by one parent.

Check In/Check Out Procedures

While the goal is to have children at school for all instructional times, following are the procedures for when it is necessary for students need to arrive late or leave early:

Check In:

Parents walk to the front door of the school, buzz the office and tell them your child’s name and reason for being tardy. **DO NOT** drop students off without supervision.

Check Out:

The latest time for check out is 2 p.m. Parents buzz the office and state their name, student’s name, reason for check out, and present identification.

Car Rider Procedures

Morning Drop-off:

1. Enter campus, proceed to the Gym.
2. Beginning at 7:20 a.m., at the Gym, while monitored by attendants, students will independently exit the vehicle on the **Driver’s Side**.
3. Drivers will proceed to the access road behind the school and make a right turn only, yielding to oncoming traffic from the bus ramp.
4. Vehicles will continue to follow the paved road past the Carver Resource Center facility and turn right **OR** left onto Carver Circle.

Afternoon Pickup:

Enter campus, load on **Driver’s Side**, and form a line down the access road behind campus. CarriderPro tags will be issued at Sneak-a-Peek. If you cannot attend Sneak-a-Peek and have not received a communication from your child’s teacher, call the office to report your child’s transportation arrangements.

CAUTION: All drivers need to adhere to a mandatory **10 mph speed limit** during travel from the school to Carver Circle, with extreme attention to limited sight around curves



The highly qualified teachers and staff are dedicated to nurturing and teaching every Tiger Cub to uphold our behavior expectations that are demonstrated through our house system. They are: Perseverance, Accountability, Respectfulness, and Kindness. Each house includes students from all grade levels, exceptionality, and background to form a culture of belonging.

We will work to ensure an excellent education is provided and we believe that this shared responsibility will prepare our students to meet their highest potential. If you have any questions or concerns, please do not hesitate to contact the school office as your first source of information.

We look forward to a successful and rewarding school year together.

With children our focus,

Dr. Allyson Douthit
Principal, Park Elementary

Stay Informed!

Keep up with information about special events, academics, STEAM, and general information with any of these links:

[Park Website](http://www.harris.k12.ga.us/park) (www.harris.k12.ga.us/park)

[Park Facebook](http://www.Facebook.com/parkelementaryharrisco) (www.Facebook.com/parkelementaryharrisco)

[Parent Student Handbook](#) (on website click on “Parents” and “Parent/Student Handbook and Other Resources”)

[Title I Documents](https://www.harris.k12.ga.us/domain/666) (https://www.harris.k12.ga.us/domain/666)

[Peachjar](http://www.peachjar.com) (www.peachjar.com)

Harris County School District Website: www.harris.k12.ga.us

Harris County School District Facebook:

For other important information throughout the year, please check in with your child’s teacher, parent portal, or do not hesitate to call the school at (706) 628-4997. (TIP: Save the number in your phone)