2015 State School Superintendent’s Parent Advisory Council

Nomination Form

You are being nominated by your school district to serve as a member on the State School Superintendent’s Parent Advisory Council (PAC). Each selected member will serve a two year term (School Years 2014 – 2016). The PAC will meet three times each year with the State School Superintendent to discuss education in Georgia, with a particular focus on how to increase parent and family engagement to ensure student success in our Title I schools. PAC members serve as advisors and act as ambassadors, sharing the information they learn with members of their communities, other families, and schools. During the year, PAC members will complete a state project and have opportunities to speak to their district leadership on multiple occasions. In addition to the regular standing meetings, additional optional opportunities may be provided. Meeting dates for this school year are: Monday, October 20, 2014; Monday, February 2, 2015; and Monday, May 4, 2015 from 9:30 a.m. to 3:00 p.m. at the Georgia Department of Education (Department) in Atlanta (dates and location subject to change). Reimbursement for travel expenses to these standing meetings is available through the Department. This includes allowable expenses for mileage, meals, and overnight accommodations, if necessary. In addition, PAC members will also be required to listen to a recorded webinar prior to the first standing meeting and participate in the 2016 Georgia Family Engagement Conference held February 4-6, 2016 (tentative). Your school district will be responsible for covering reimbursement for registration, travel to the conference and other associated costs.

Please fill out the following nomination form with your school or school district representative. This form must be received at the Department by Monday, September 8, 2014. To be eligible to serve, a nominated parent must be the parent of a Title I eligible child. Preference will be given to parents who are not employed by their nominating school district. Only one nomination per school district will be accepted.

Parents will be notified in writing no later than Tuesday, September 24, 2014 of their acceptance to serve on the State School Superintendent’s Parent Advisory Council. Members will be selected by Department representatives.
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<th>Child Name</th>
<th>School</th>
<th>Grade</th>
<th>Title 1 School?</th>
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Please Select the Box that Applies:

- [ ] This parent is an employee of the nominating school district.
- [ ] This parent is not an employee of the nominating school district.
Please answer the following questions:

1. Why do you want to participate on the State School Superintendent’s Parent Advisory Council?

2. Define what parent engagement means to you and how you would like to play a role in increasing parent engagement throughout your local school district.

3. What do you think is the single most important thing that your school, school district, and the state could do to make sure that parents are more informed and involved in their children’s education?
4. What is one thing you would like to accomplish while on the State School Superintendent’s Parent Advisory Council (either as a group or individually)?

5. What qualities make this parent a worthy candidate for the State School Superintendent’s Parent Advisory Council?

To be answered by your school or school district representative in the space below.
I understand that if I am selected as a member of the State School Superintendent’s Parent Advisory Council, I will:

- Attend the series of three meetings held on Monday, October 20, 2014; Monday, February 2, 2015; and Monday, May 4, 2015 from 9:30 a.m. to 3:00 p.m. at the Georgia Department of Education (Department) in Atlanta (dates and location subject to change).

- Attend an additional three standing meetings the following year which will complete my two-year term.

- Be responsible for my own travel to and from the meetings, but understand that I will be reimbursed for my mileage, meals, and overnight accommodations, if necessary, after submitting the appropriate paperwork to the Department.

- Listen to a recorded webinar (about one hour in length) prior to Tuesday, October 14, 2014.

- Attend and Participate in the 2016 Georgia Family Engagement Conference to be held February 4 – 6, 2016 (tentative) and I will work with my school district to arrange registration and travel.

- Meet with my local Superintendent or Area Superintendent and Title I/Federal Programs Director three times a year following each PAC meeting.

- Present once each school year at a local School Board of Education meeting and at a school administrator meeting for the district.

___________________________________________________________           ________________________
Parent’s Signature                                                Date
I nominate this parent for a two-year term on the State School Superintendent’s Parent Advisory Council (PAC) and understand that if the parent is selected to serve, I will:

- Use district or school Title I funds to support this parent’s attendance and involvement in the 2016 Georgia Family Engagement Conference, inclusive of travel, registration, and other associated costs.

- Hold a joint meeting with my district’s PAC member (or designate an Area Superintendent to hold the meeting) and Title I/Federal Programs Director three times a year following each state PAC meeting.

- Provide the opportunity for my district’s PAC member to present once each school year at a local School Board of Education meeting and at a school administrator meeting for the district.

___________________________________________________________           ________________________
Superintendent’s Signature                 Date

Applications must be received at the Department by mail or fax no later than Tuesday, September 8, 2014. Please send applications to: Superintendent’s Parent Advisory Council, c/o Harriett Neal, 205 Jesse Hill Jr. Drive SE, 1866 Twin Towers East, Atlanta, GA 30334. To fax, please send to (678) 717 – 5829.

For more information, please contact Michelle Sandrock, Parent Engagement Program Manager, at (404) 232-1148 or msandrock@doe.k12.ga.us.